

HAMPSHIRE COUNTY COUNCIL

Report

Committee/Panel:	Buildings, Land and Procurement Panel
Date:	29 March 2018
Title:	Strategic Procurement and County Supplies Contracting Activity and Approvals for 2017/18
Report From:	Director of Transformation and Governance – Corporate Services

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1. Recommendation

That the Buildings, Land and Procurement Panel make the following recommendations to the Executive Member for Policy and Resources:

That spend approvals, as appropriate, be given for the contracts as detailed in Appendix 1.

2. Summary

- 2.1. The purpose of this report is to present the relevant procurement approvals in relation to various contracts as listed in Appendix 1. This approval request is in accordance with the County Council's Contract Standing Orders and Constitution.
- 2.2. The County Council's Contract Standing Orders (CSO) requires that 'The procurement of a Contract (not including a Framework Agreement) is subject to the approval of the relevant decision maker who has the authority to give approval for the relevant expenditure under the Constitution.
- 2.3. Framework agreements are not linked to specific one-off purchases or projects but provide for the ongoing routine goods and services requirements of a large number of individual budget holders, either through direct call-offs or mini-competitions as required by each framework agreement. Therefore, the framework agreement values are only estimates and expenditure will be determined by the actual commitments made by the budget holders keeping within their approved budgets.

2. Contextual information

- 2.1. The programme of procurements contained within this report includes arrangements for use by the County Council, Hampshire Constabulary and Hampshire Fire and Rescue Service, schools and other external partners and

customers, with a total estimated value over £1 million. Contracts with a total value of under £1 million are approved by the relevant budget holder under the scheme of delegation.

2.2. Whilst all the latest finalised procurement proposals are included in this report, further procurement projects are planned during 2018 and 2019. Once fully developed, these proposals will be reported to this Panel prior to seeking Executive Member for Policy and Resources approval.

2.3. Background and context has been provided for the projects in the following paragraphs.

2.4. **Water and Waste Water Supply agreement**

The water supply market for non-domestic supply was fully opened up to competition on 1st April 2017. There are currently twelve suppliers supplying Hampshire under what was the regulated market arrangements. Water Deregulation provides the opportunity to switch providers and compete our portfolio within the market. Generating financial benefit and driving value from, supply base rationalisation, use of consolidated and electronic billing, improved account management and usage information, and access to associated products and services. The elements above would represent a strong foundation to develop water efficiency initiatives to reduce the Council's water footprint in the future.

2.5. **Provision of Supply Teachers and staff into Schools and Educational Establishments**

This is a replacement contract as the current arrangement expires in October 2018. This contract is for the provision of temporary teaching and support staff to work in Maintained Schools; Academies; Education Centres; Free Schools; Independent Schools; Children's Centres; Nurseries and Post 16 Colleges across Hampshire. The contract is required to ensure value for money, quality and safeguarding compliance from Supply Teaching Agencies providing temporary staff to schools.

2.6. **Employee Assistance Programme (EAP)**

This is a replacement contract as the current arrangement expires in April 2019. Led by HCC Occupational Health Department, the Employee Assistance Program (EAP) is an employer sponsored workplace-related service under a contract that is designed to address the individual and work-related issues that interfere with a healthy and productive workplace; and support the organization in meeting its productivity goals and service outcomes. As such, provision of the EAP is a core element of each partner's wellbeing strategy. Having an EAP in place helps to reduce sickness absence and also protects the organisation in the event of an employment tribunal claim.

3. Consultation and Equalities

- 3.1. This report seeks approvals for spending on individual projects and no equality impacts have been identified.

CORPORATE OR LEGAL INFORMATION:

Links to the Strategic Plan

Hampshire maintains strong and sustainable economic growth and prosperity:	yes
People in Hampshire live safe, healthy and independent lives:	yes
People in Hampshire enjoy a rich and diverse environment:	yes
People in Hampshire enjoy being part of strong, inclusive communities:	yes

Other Significant Links

Links to previous Member decisions:	
<u>Title</u>	<u>Date</u>
Direct links to specific legislation or Government Directives	
<u>Title</u>	<u>Date</u>

Section 100 D - Local Government Act 1972 - background documents

The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)

Document

Location

None

IMPACT ASSESSMENTS:

1. Equality Duty

1.1. The County Council has a duty under Section 149 of the Equality Act 2010 ('the Act') to have due regard in the exercise of its functions to the need to:

Eliminate discrimination, harassment and victimisation and any other conduct prohibited under the Act;

Advance equality of opportunity between persons who share a relevant protected characteristic (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, gender and sexual orientation) and those who do not share it;

Foster good relations between persons who share a relevant protected characteristic and persons who do not share it.

Due regard in this context involves having due regard in particular to:

The need to remove or minimise disadvantages suffered by persons sharing a relevant characteristic connected to that characteristic;

Take steps to meet the needs of persons sharing a relevant protected characteristic different from the needs of persons who do not share it;

Encourage persons sharing a relevant protected characteristic to participate in public life or in any other activity which participation by such persons is disproportionately low.

1.2. Equalities Impact Assessment:

This report seeks approvals for spending on individual projects and no equality impacts have been identified.

2. Impact on Crime and Disorder:

The County Council has a legal obligation under Section 17 of the Crime and Disorder Act 1998 to consider the impact of all decisions it makes on the prevention of crime. The proposals in this report have no impact on the prevention of crime.

3. Climate Change:

3.1 Positive impact on climate change will be considered at the time each of the projects is reported for approval. This report seeks solely procurement approvals and it is not appropriate to set out specific impacts on climate change for each individual item.